



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, December 13, 2016

6:00 PM

Assembly Chambers

WORKSESSION 5:00 PM

Property Tax Administrative Changes

[16-213](#)

Worksession materials

Attachments: [Resolution - revaluation cycle.pdf](#)
[Ord 2016-45 property tax administrative changes.pdf](#)
[Budget Adjustment CAMA System.pdf](#)
[Alaska CAMA Company.pdf](#)
[Letter from State Assessor.pdf](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-212](#)

Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)
[Potrzuski summary notes from AML.pdf](#)
[Lazzarini Service Award.pdf](#)

V. CEREMONIAL MATTERS

[16-207](#) Athletic Awards: 1) Mt. Edgecumbe High School Girls Volleyball Team and 2) Baranof Barracudas Swim Club

Attachments: [MEHS Volleyball.pdf](#)
[Swim Certificate.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-208](#) Special Reports: 1) Alaskan Command: Gulf of Alaska Military Exercise, 2) Health Needs and Human Services Commission Update, 3) Rachel Roy: Wayfinding Status Report, 4) Rob Allen: Sitka Community Hospital Update

Attachments: [Gulf of Alaska Military Exercise..pdf](#)
[Health Needs and Human Services Commission.pdf](#)
[Wayfinding Status Report..pdf](#)
[Sitka Community Hospital.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [16-206](#) Approve the minutes of the November 22 Assembly meeting

Attachments: [Consent and Minutes.pdf](#)

B [16-210](#) Approve liquor license renewal applications for: 1) Ernie's Bar and 2) Pizza Express

Attachments: [Liquor License Renewals.pdf](#)

C [16-205](#) Approve the Acting Municipal Administrator list for 2017

Attachments: [2017 Acting Administrator List.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D [16-209](#) Appoint Dave Gordon to a three-year term on the Port and Harbors Commission
 Attachments: [Gordon application.pdf](#)
- XI. **UNFINISHED BUSINESS:**
- E [ORD 16-42](#) Adjusting the FY17 Budget (Sitka Community Hospital, GPIIP Multi-Purpose Dock Project, Homeland Security/Fire Department)
 Attachments: [Ord 2016-42.pdf](#)
- F [ORD 16-43](#) Authorizing the lease of 27,893 square feet of ATS 979 tidelands adjacent 4401 Halibut Point Road
 Attachments: [Ord 2016-43..pdf](#)
- XII. **NEW BUSINESS:**
- G [16-201](#) Discussion/Direction on the recruitment process for Municipal Administrator
 Attachments: [Administrator recruitment.pdf](#)
- H [ORD 16-46](#) Amending Sitka General Code Chapter 15.01 "Electric Utility Policies", at Section 15.01.020 "Electrical Rates", by decreasing electrical rates, removing provisions to interruptible rates, and adding Section 15.01.015 "Construction Guidelines", Section 15.01.085 "Carrier Current" and Section 15.01.090 "Rebate Program for Electric Heat Pump Heating Systems" (first reading - repealing Ordinance 2016-38 that was approved by the Assembly on October 11, 2016)
 Attachments: [Motion Ord 2016-46.pdf](#)
 [Ord 2016-46.pdf](#)
- I [ORD 16-47](#) Amending Sitka General Code at Title 10 "Public Peace, Safety and Morals", Chapter 10.25 "Cellular Phone Use While Driving", by adding Section 10.25.040 entitled "Penalties" (first reading)
 Attachments: [Motion Ord 2016-47.pdf](#)
 [Ord 2016-47.pdf](#)
- J [ORD 16-44](#) Adjusting the FY17 Budget (first reading - CAMA Project, Wayfinding Signage Project, Commercial Passenger Excise Tax Fund)
 Attachments: [Motion Ord 2016-44.pdf](#)
 [Ord 2016-44 and supporting docs..pdf](#)

- K** [ORD 16-45](#) Amending Sitka General Code Chapter 4.12 entitled "Property Tax" to exempt all personal property except business personal property, and non-light aircraft from personal property taxation (first reading)

Attachments: [Motion Ord 2016-45.pdf](#)
[Ord 2016-45 and memo.pdf](#)

- L** [RES 16-25](#) Changing a property tax revaluation cycle from four to six years

Attachments: [Res 2016-25 and memo.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- M** [16-211](#) CBS Procurement Procedures

Attachments: [Executive Session.pdf](#)

XV. ADJOURNMENT

*Sara Peterson, CMC
Municipal Clerk
Publish: December 9*