



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, April 11, 2017

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-067](#) Reminders, Calendars and Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Executive Summary Financial Review.pdf](#)

[General Fund Financial Analysis.pdf](#)

[Electric Fund Financial Analysis.pdf](#)

[Solid Waste Utility Financial Analysis.pdf](#)

[Wastewater Utility Financial Analysis.pdf](#)

[Water Utility Financial Analysis.pdf](#)

[Building Maintenance Fund Financial Analysis.pdf](#)

[Central Garage Fund Financial Analysis.pdf](#)

[Airport Terminal Fund Financial Analysis.pdf](#)

[Gary Paxton Industrial Park Fund Financial Analysis.pdf](#)

[Marine Service Center Fund Financial Analysis.pdf](#)

[Municipal Harbor System Financial Analysis.pdf](#)

[MIS Fund Financial Analysis.pdf](#)

V. CEREMONIAL MATTERS

[17-060](#) Sitka High School Drama, Debate, and Forensics Team

Attachments: [DDF Certificates.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)**VII. PERSONS TO BE HEARD**

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [17-062](#) Approve the minutes of the March 21, 22, and 28 Assembly meetings

Attachments: [Minutes.pdf](#)

B [17-061](#) Liquor License applications: 1) Approve a liquor license renewal for JL Totem, Inc. dba Totem Square Inn, 2) Approve a liquor license renewal for Baranof Island Brewing Company, LLC dba Baranof Island Brewing Company, and, 3) Approve a duplicate liquor license for Mean Queen LLC dba Mean Queen

Attachments: [Motion and memo liquor license apps.pdf](#)

[Totem Square Inn.pdf](#)

[BIBCO.pdf](#)

[Mean Queen.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

No appointments for consideration.

XI. UNFINISHED BUSINESS:

- C [17-056](#) Discussion/Direction regarding the Municipal Administrator selection process
 Attachments: [Municipal Administrator selection process.pdf](#)
- D [ORD 17-05S](#) RECONSIDERATION: Amending Sitka General Code Chapter 15.01 entitled "Electric Utility Policies" by amending Section 15.01.020 entitled "Electrical Rates"
 Attachments: [Reconsideration Ord 2017-05S.pdf](#)
- E [ORD 17-09](#) Expanding the authorized uses of the Gary Paxton Industrial Park Contingency Fund and adjusting the FY17 Budget for appropriations from the Contingency Fund
 Attachments: [Motion Ord 2017-09.pdf](#)
 [GPIP memo.pdf](#)
 [Ord 2017-09.pdf](#)
 [MOU Management Plan for Sawmill Cove Property.pdf](#)
 [Res 99-730 accepting APC mill property.pdf](#)

XII. NEW BUSINESS:

New Business First Reading

- F [ORD 17-10](#) Amending Sitka General Code Chapter 9.24 entitled "Bear Attraction Nuisance" by amending Section 9.24.050 entitled "Fines"
 Attachments: [Ord 2017-10.pdf](#)

Additional New Business Items

- G [17-063](#) Discussion/Direction/Decision of Sitka Historical Society's request to appropriate \$50,000 of Commercial Passenger Excise Tax (CPET) funds for completion of the Sitka History Museum's interior
 Attachments: [Sitka Historical Society request.pdf](#)
 [Memo from CFAO.pdf](#)
- H [17-064](#) Selection and award of a contract in the amount of \$150,000 for transit services between Old Sitka Dock and Harrigan Centennial Hall parking area for the 2017 cruise ship season
 Attachments: [Motion and Memo.pdf](#)
 [Proposal from Halibut Point Marine Services.pdf](#)
 [SGC 4.05 Marine Passenger Fee Fund.pdf](#)
 [Ord 2016-32.pdf](#)

- I [17-065](#) Discussion/Direction/Decision on the release of documents withheld from the Public Records Request filed by Marko Dapceвич on December 17, 2016 (possible executive session)

Attachments: [release of documents.pdf](#)

[March 14 minutes.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- J [17-066](#) Legal matter - Dapceвич lawsuit filed on March 30, 2017

Attachments: [Executive Session lawsuit.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, CMC, Municipal Clerk
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