



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, June 27, 2017

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-111](#) Reminders, Calendars and Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Public Works update.pdf](#)

V. CEREMONIAL MATTERS

[17-112](#) Athletic Awards for Sitka High School Baseball

Attachments: [Certificate.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [17-113](#) Approve the minutes of the June 13 Assembly meeting

Attachments: [Motion and minutes.pdf](#)

- B** [RES 17-11](#) Setting the millage rates for the Fiscal Year July 1, 2017 through June 30, 2018

Attachments: [Motion and RES 2017-11.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [17-119](#) Reappoint Bert Stedman to a term on the Investment Committee

Attachments: [Application.pdf](#)

XI. UNFINISHED BUSINESS:

- D** [ORD 17-18](#) Vacating the right of way adjacent to 403 Alice Loop (Purpose: to vacate and sell to Mica Trani, owner of property at 403 Alice Loop)

Attachments: [Motion ORD 2017-18.pdf](#)

[ORD 2017-18.pdf](#)

[ORD 2017-18 info.pdf](#)

- E** [ORD 17-17](#) Adjusting the FY17 Budget (GPIP Access Ramp)

Attachments: [Motion ORD 2017-17.pdf](#)

[GPIP Memo.pdf](#)

[ORD 2017-17.pdf](#)

- F** [ORD 17-19](#) Amending the official Sitka Zoning Map to rezone harbors at 211 and 617 Katlian Avenue from Waterfront District (WD) to Public Lands District (P)

Attachments: [Memo ORD 2017-19.pdf](#)

[ORD 2017-19.pdf](#)

[ORD 2017-19 info.pdf](#)

- G** [ORD 17-20](#) Amending Sitka General Code Title 19 entitled "Building and Construction", Chapter 19.08 entitled "Code Applicability", by adding Subsection D to Section 19.08.030 entitled "Islands", for an exemption for private recreational cabins on islands
Attachments: [Motion ORD 2017-20.pdf](#)
[ORD 2017-20.pdf](#)
- H** [ORD 17-14](#) Amending Sitka General Code Title 20 "Miscellaneous Permit Regulations" by changing the name to "Environmentally Critical Areas" and adding a new Chapter 20.01 entitled "Landslide Area Management"
Attachments: [Motion ORD 2017-14.pdf](#)
[Staff Memo.pdf](#)
[Ord 2017-14.pdf](#)
[2.21.17 Planning Commission minutes.pdf](#)
[3.21.17 Planning Commission minutes.pdf](#)
[4.18.17 Planning Commission minutes.pdf](#)
[Critical Areas memo - Kevin Knox.docx.pdf](#)
[Thoms comment 2.25.17.pdf](#)
[Sitka S Kramer Landslide Report \(002\).pdf](#)
- XII. NEW BUSINESS:**
- I** [17-114](#) Consideration and award of the request for proposals submitted for the available funds (\$38,000) in the Fisheries Enhancement Fund
Attachments: [Motion and memo Fisheries Enhancement.pdf](#)
[Sitka Sound Science Center submittal.pdf](#)
[AK Longline Fisherman's Assoc. submittal.pdf](#)
- J** [17-115](#) Discussion/Direction of use of Commercial Passenger Excise Tax (CPET) funds for a downtown shuttle pilot project
Attachments: [Motion and memo CPET.pdf](#)
[Proposal CPET shuttle.pdf](#)
[Info CPET shuttle.pdf](#)
- K** [17-116](#) Approve a renewal of a retail marijuana store license for Anna M. Cleaver dba Weed Dudes at 1321 Sawmill Creek Road Suite J
Attachments: [Motion and memo Weed Dudes.pdf](#)
[Planning info Weed Dudes.pdf](#)
[Application Weed Dudes.pdf](#)

- L** [17-117](#) Approve a renewal of a retail marijuana store license for Micah Miller and Michael Daly dba Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suite O and P
Attachments: [Motion and memo Northern retail.pdf](#)
[Planning info Northern Lights.pdf](#)
[Application Northern retail.pdf](#)
- M** [17-118](#) Approve a renewal of a standard marijuana cultivation facility license for Micah Miller and Michael Daly dba Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suite O and P
Attachments: [Motion and memo Northern cultivation.pdf](#)
[Planning info Northern Lights.pdf](#)
[Application Northern cultivation.pdf](#)
- N** [RES 17-13](#) Supporting Sitka Sound Science Center's application of FY17 Historic Preservation Fund Grant program for Certified Local Governments
Attachments: [Motion and Memo RES 2017-13.pdf](#)
[RES 2017-13.pdf](#)
- O** [ORD 17-21](#) Amending Sitka General Code Title 15 to increase rates at Chapter 15.04 "Sewer System" Sections 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees"; and Chapter 15.05 "Water System" Sections 15.05.240A entitled "Service Connection Charge", 15.05.620 entitled "Rates and Fees"; and Chapter 15.06 "Solid Waste System and Refuse Collection" Sections 15.06.020 entitled "Solid Waste Disposal Policy and Rates", 15.06.030 entitled "Receptacles Available", 15.06.035 entitled "Rates for Treatment and Collection", 15.06.045 entitled "Special Refuse and Treatment Charges" (first reading)
Attachments: [Motion ORD 2017-21.pdf](#)
[ORD 2017-21.pdf](#)
[Info ORD 2017-21.pdf](#)
- P** [RES 17-12](#) Submitting City and Borough of Sitka Shovel Ready Project priorities to the State of Alaska
Attachments: [Motion RES 2017-12.pdf](#)
[RES 2017-12.pdf](#)
[RES 2017-12 info.pdf](#)
- Q** [17-120](#) Discussion/Direction of Electric Department insurance renewal options
Attachments: [Motion and memo Electric Dept Insurance.pdf](#)

R [ORD 17-22](#) Adjusting the FY17 Budget (PERS - first reading)

Attachments: [Motion and ORD 2017-22.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Melissa Henshaw, CMC, Acting Municipal Clerk
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