



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter  
Deputy Mayor Steven Eisenbeisz,  
Vice Deputy Mayor Bob Potrzuski,  
Aaron Bean, Kevin Knox, Dr. Richard Wein,  
Benjamin Miyasato*

*Municipal Administrator: Keith Brady  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, November 28, 2017

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

[17-189](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)  
[Viator Certificate.pdf](#)  
[Informational Memo - Twic Readers.pdf](#)  
[Local Purchasing.pdf](#)  
[Public Works Update.pdf](#)  
[Financial Review..pdf](#)  
[General Fund.pdf](#)  
[Electric Fund.pdf](#)  
[Water Utility.pdf](#)  
[Wastewater Utility.pdf](#)  
[Solid Waste Utility.pdf](#)  
[Municipal Harbor System.pdf](#)  
[Airport Terminal Fund.pdf](#)  
[Marine Service Center Fund.pdf](#)  
[GPIP Fund.pdf](#)  
[MIS Fund.pdf](#)  
[Central Garage Fund.pdf](#)  
[Building Maintenance Fund.pdf](#)

**V. CEREMONIAL MATTERS**

*none anticipated*

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)**

[17-183](#) Special Report: Alaskan Command - Debrief of 2017 Northern Edge Exercise

**Attachments:** [Exercise Update in Alaska - Nov 2017.pdf](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-184](#)     Approve the minutes of the November 7 Assembly meeting

**Attachments:** [Motion and Minutes.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- B**     [17-185](#)     Appoint Shauna Thornton to an unexpired term on the Port and Harbors Commission

**Attachments:** [Thornton application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- C**     [ORD 17-37](#)     Adjusting the FY18 Budget (Donation to St. Michael's Cathedral renovation project)

**Attachments:** [Motion and Ord 2017-37.pdf](#)

- D**     [ORD 17-38](#)     Adjusting the FY18 Budget (Display cabinets for the William Stortz Gallery)

**Attachments:** [Motion and Ord 2017-38.pdf](#)

[80350 - Grant Agreement - William Stortz Gallery.pdf](#)

**XII. NEW BUSINESS:**

- E**     [ORD 17-39S](#)     Amending Sitka General Code Chapter 15.01 "Electric Utility Policies" at Section 15.01.020 "Electrical Rates" by adding Subsection P "Commercial Electric Rate Temporary Incentive Program" - 1st reading

**Attachments:** [Motion and Ord 2017-39S.pdf](#)

- F**     [ORD 17-40](#)     Adjusting the FY18 Budget (Crescent Harbor Playground Project) - 1st reading

**Attachments:** [Motion and Ord 2017-40.pdf](#)

[Memo and supporting docs Ord 2017-40.pdf](#)

- G**     [ORD 17-42](#)     Adding a new Title 24 "Non-Discrimination" and a new Chapter 24.05 "Non-Discrimination" - 1st reading

**Attachments:** [Motion and Ord 2017-42.pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

H [17-186](#) Legal matter - claim on a contract

Attachments: [Executive Session.pdf](#)

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, CMC, Municipal Clerk  
Publish: November 24*