



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, July 24, 2018

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[18-146](#) Reminders, Calenders and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

[FY18 Local Purchase Counts Totals.pdf](#)

V. CEREMONIAL MATTERS

[18-140](#) Citation - Honoring U.S. Coast Guard Day

Attachments: [US Coast Guard Day.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [18-142](#) Approve the minutes of the July 10 Assembly meeting

Attachments: [Consent and Minutes.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [18-143](#) Appoint Dr. Paul Bahna to an unexpired term on the Library Commission

Attachments: [Motion Library Commission.pdf](#)
[Bahna Application.pdf](#)

XI. UNFINISHED BUSINESS:

- C** [18-138](#) Approve the Extension of Agreement between Seafood Producers Cooperative and the City and Borough of Sitka regarding the Sitka Marine Service Center

Attachments: [Motion and Memo SPC lease extension..pdf](#)
[2018_Extension Marine Service Center_SPC.pdf](#)
[SMSC Lease.pdf](#)
[SPC Extension and Lease Agreement reduced file size.pdf](#)

- D** [ORD 18-30](#) Making supplemental appropriations for Fiscal Year 2019 (E911 Software System Acquisition)

Attachments: [Motion Memo and Ord 2018-30.pdf](#)

- E** [ORD 18-33](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code by modifying Chapter 4.24 "Transient Lodging Tax" and Chapter 4.09 "Sales Tax", by exempting transient lodging rent from sales tax (companion ordinance to Ordinance 2018-34A)

Attachments: [Motion and Ord 2018-33.pdf](#)

XII. NEW BUSINESS:

- F** [ORD 18-34A](#) Amending Title 4 "Revenue and Finance" of the Sitka General Code, by modifying Chapter 4.24 "Transient Lodging Tax", Section 4.24.020 "Imposition of Transient Lodging Tax"; and, submitting the question of such an amendment to the qualified voters at a regular election on October 2, 2018 (1st reading as previously amended - ballot proposition)
Attachments: [Motion and Ord 2018-34A.pdf](#)
- G** [18-145](#) Approve 1) the Extension of Agreement between the City and Borough of Sitka and the Nugget Restaurant regarding Airport Sublease and 2) the Consent To and Approval of Assignment of Sublease between the City and Borough of Sitka and the Nugget Restaurant to DPJT, Inc. (possible executive session)
Attachments: [Motion Nugget Restaurant.pdf](#)
[Nugget Extension of Airport Lease 2018.pdf](#)
[Consent To And Approval Of Assignment Sublease between CBS and Nugget Sublease CBS Nugget 4.1.14-2.28.18.pdf](#)
- H** [RES 18-15](#) Approving submittal and execution of Municipal Harbor Facility Grant applications to the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) in the amounts of \$1,500,000 for the project entitled Eliason Harbor Electrical Replacement, and \$203,000 for the project entitled Thomsen Harbor Corrosion Protection
Attachments: [Motion Memo and Res 2018-15.pdf](#)
- I** [RES 18-16](#) Approving submittal and execution of an application to the Alaska Municipal Bond Bank to issue an amount of Harbor Revenue Bonds in the amount of \$8,025,000 through the Bond Bank to finance the City and Borough of Sitka's portion of Phase 1 of the reconstruction of Crescent Harbor
Attachments: [Motion Memo and Res 2018-16.pdf](#)
[harbor bond application and no litigation cert.pdf](#)
[supporting documentation harbor revenue bonds.pdf](#)
- J** [RES 18-17](#) Approving submittal and execution of an application to the Alaska Municipal Bond Bank to issue an amount of Airport Terminal Revenue Bonds up to \$4,025,000 through the Bond Bank to finance the City and Borough of Sitka's portion of the renovation of the Rocky Gutierrez Airport Terminal
Attachments: [Motion Memo and Res 2018-17.pdf](#)
[airport bond application and no litigation cert.pdf](#)
[supporting documentation airport terminal.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION**K** [18-144](#) Financial Matter: Baranof Island Brewing Company - Forbearance Agreement

Attachments: [Motion BIBCO.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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