



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz
Deputy Mayor Thor Christianson,
Vice Deputy Mayor Valorie Nelson,
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, March 9, 2021

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

CAFR / Audit

[21-046](#)

FY2020 CAFR/Audit

Attachments: [FY2020 CAFR-Assembly3-1 \(1\)](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-041](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[PW 2021 Progress Reports - 2 February](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[21-044](#) Special Report: FY2020 CAFR/Audit - BDO, Joy Merriner

Attachments: [Special Report CAFR Audit](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [21-035](#) Approve the minutes of the February 18, 23, and 25 assembly meetings

Attachments: [Consent and Minutes](#)

B [21-036](#) Approve a new standard marijuana cultivation facility license application for AKO Farms, LLC dba AKO 2 at 213 Price Street

Attachments: [Motion and Memos AKO](#)

[26162 Local Government Notice City and Borough of Sitka 021821](#)

[26162 Entity Docs](#)

[26162 MJ-00 Application Certifications all owners](#)

[26162 MJ-01 Operating Plan](#)

[26162 MJ-02 Premises Diagram](#)

[26162 MJ-04 Cultivation Supplemental](#)

[26162 MJ-08 LGB Affidavit](#)

[26162 MJ-09 Public Notice Posting Affidavit](#)

[26162 MJ-09 Redacted](#)

[26162 Online app_Redacted](#)

[26162 POPPP with statement](#)

[26162 Pub Affidavit and Ad](#)

- C [21-037](#) Approve a transfer of ownership application from Anna M. Cleaver dba Weed Dudes to Weed Dudes Incorporated dba Weed Dudes at 1321 Sawmill Creek Road Suite J&K

Attachments: [Motion and Memos](#)

[10220 Transfer Local Government Notice](#)

[10220 Entity Documents](#)

[10220 Food Safety Permit](#)

[10220 MJ-00 Application Documents](#)

[10220 MJ-07 Public Notice Posting Affidavit](#)

[10220 MJ-08 Local Government Notice Affidavit](#)

[10220 MJ-09 Statement of Financial Interest Redacted](#)

[10220 MJ-17c Transfer Application](#)

[10220 MJ-17d Unaltered Operating Plan and-or Premises Affidavit](#)

[10220 POPPP](#)

[10220 Publisher's Affidavit](#)

- D [21-038](#) Approve a liquor license renewal application for The Channel LLC dba Channel Club at 2906 Halibut Point Road

Attachments: [Motion and Memos Channel Club](#)

[212 LGB Notice - City of Sitka in Borough 22621](#)

[212 The Channel Club CRA BDL NOV](#)

IX. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- E [21-039](#) Reappoint 1) Chris Ystad to a two-year term on the Gary Paxton Industrial Park Board and 2) Robert Sam to a three-year term on the Historic Preservation Commission as the Sitka Tribe of Alaska representative

Attachments: [Motion Reappointments](#)

[Ystad Application for GPIIP](#)

[Sam Application for Historic Preservation](#)

- F [21-040](#) Appoint 1) Stephanie Hawney to an unexpired term on the Health Needs and Human Services Commission and 2) Geraldine Laux to a three-year term on the Local Emergency Planning Committee under Category 2: Law Enforcement, Civil Defense, Fire Fighting, First Aid, Local Environmental/Hospital, and Transportation Personnel

Attachments: [Motion Appointments](#)

[Hawney Application for HNHS](#)

[Laux Application for LEPC](#)

X. **UNFINISHED BUSINESS:**

- G** [ORD 21-04](#) Amending Title 13 “Port and Harbors” of the Sitka General Code by amending Chapter 13.12 “Enforcement” at Section 13.12.050 “Fines”
Attachments: [Motion Ord 2021-04](#)
[Memo and Ord 2021-04](#)
- H** [21-029](#) Approve a Purchase Agreement for Raw Water in Bulk for Export between the City and Borough of Sitka and Arctic Blue Waters Alaska Inc (this item was postponed at the February 23 meeting)
Attachments: [00 Motion and Memo Arctic Blue](#)
[01 Feb 25 Arctic Blue Waters Correspondence](#)
[02 ARCTIC Draft Agreement 2021 March update_v](#)
[03 Estimate CBS Water Revenues](#)
[04 AS 46 .15.140](#)

XI. NEW BUSINESS:

- I** [21-042](#) Discussion / Direction / Decision on RFP options for the sale of the former Sitka Community Hospital site including the consideration of an advisory vote
Attachments: [Motion and Memo RFP](#)
- J** [21-043](#) Discussion / Direction / Decision on the creation of a Tourism Master Plan
Attachments: [Motion](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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