



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz
Deputy Mayor Thor Christianson,
Vice Deputy Mayor Valorie Nelson,
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, May 11, 2021

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-086](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars and Reminders](#)

[5-5-21 Pre-Load Compactor Offer Letter to Sitka](#)

[Cruise Line Meetings Dear Colleague Letter 4 28 2021 FINAL](#)

[Dear Cruise Line Colleague Letter Announcing Phases 2B and 3](#)

[2021 Progress Reports - 4 April](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[21-082](#)

1) SEARHC President Charles Clement: Sitka's Integrated Health Care System - 6 Month Report, and 2) Republic Services

Attachments: [Special Reports SEARHC and Republic Services](#)
[SEARHC EXEC CBS One-Sheet_050421](#)
[Republic Services](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [21-084](#)

Approve the minutes of the April 27 Assembly meeting

Attachments: [Consent and Minutes](#)

B [21-085](#)

Approve liquor license renewal applications for 1) Mean Queen upstairs and downstairs at 205 Harbor Drive, and 2) Trinity Business Services LLC dba Halibut Point Crab & Brew at 4513 Halibut Point Road

Attachments: [Motion and Memo Liquor License Renewals](#)
[2786, 5553 LGB Notice - City of Sitka in Borough 42321](#)
[2786 Mean Queen CRA BD](#)
[5553 Mean Queen CRA BD](#)
[5510 LGB Notice - City of Sitka in Borough 43021](#)
[5510 Halibut Point Crab & Brew CRA](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

X. UNFINISHED BUSINESS:

C [ORD 21-08](#)

Making supplemental appropriations for fiscal year 2021 (Sitka Community Hospital Dedicated Fund)

Attachments: [Motion Ord 2021-08](#)
[Memo and Ord 2021-08](#)

XI. NEW BUSINESS:

New Business First Reading

- D [ORD 21-09](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2021 through June 30, 2022
 Attachments: [Motion Ord 2021-09](#)
 [Budget memo](#)
 [Ord 2021-09](#)
 [Final Draft FY2022 Administrator's Budget rs](#)
- E [ORD 21-10](#) Adopting the budget and capital improvement plan for all Enterprise Funds for the fiscal year July 1, 2021 through June 30, 2022, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees
 Attachments: [Motion Ord 2021-10](#)
 [Budget memo.](#)
 [Ord 2021-10](#)

Additional New Business Items

- F [21-083](#) Discussion / Direction / Decision on the Harbor Mountain Bypass Cell Tower Parcel Lease
 Attachments: [Memo and Attachments](#)
- G [21-080](#) Approve the RFP for the sale of the former Sitka Community Hospital site and associated properties (possible executive session)
 Attachments: [Motion and Memo](#)
- H [21-081](#) Approve first amendment to employee agreement between the City and Borough of Sitka and Brian E. Hanson (possible executive session)
 Attachments: [Motion and Amendment](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Possible for items G and H.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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