



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, September 14, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CORRESPONDENCE/AGENDA CHANGES**

[21-143](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Calendars and Reminders](#)

[CBS Comments on AMHS Summer 2022 ferry schedule including Legislative Pr](#)

[Police Department Quarterly Report](#)

[Service Award Woodcock](#)

[3rd Quarter 2021 Combined Financial Reporting Package](#)

**V. CEREMONIAL MATTERS**

*None.*

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [21-137](#)     Approve the minutes of the August 24 Assembly meeting

**Attachments:** [Consent and Minutes](#)

- B**     [21-138](#)     Approve the following marijuana license renewal applications: 1) standard marijuana cultivation facility license for Jeremy J. Erickson dba Vern's Wicked Weed at 3872 Halibut Point Road Bay One and, 2) retail marijuana store license for Weed Dudes Inc. dba Weed Dudes at 1321 Sawmill Creek Road, Suite J & K

**Attachments:** [01 Motion and Memos License Renewals](#)

[02 Vern's Wicked Weed Documents](#)

[03 Weed Dudes Documents](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**X. UNFINISHED BUSINESS:**

- C**     [ORD 21-30](#)     Authorizing the transfer/sale of a portion of City and Borough of Sitka's "Old City Shops" property located at 1410 and 1414 Halibut Point Road to the Sitka Community Land Trust (SCLT) for an affordable housing project that is not subject to competitive bid and is available to all regardless of ethnicity

**Attachments:** [01 Motion Ord 2021-30](#)

[02 Memo Transfer of 1410 and 1414 HPR to SCLT](#)

[03 Transfer of 1410 and 1414 HPR to SCLT Attachments](#)

[04 Ord 2021-30](#)

- D**     [ORD 21-27](#)     Amending Title 22 "Zoning" of the Sitka General Code by modifying Chapter 22.16 "District Regulations" for the Recreation District

**Attachments:** [01 Motion Ord 2021-27](#)

[02 Memo Recreation Zoning Text Amendment](#)

[03 Ord 2021-27](#)

- E      [ORD 21-28](#)      Amending the official Sitka Zoning Map to rezone 4951 Halibut Point Road from Single-Family and Duplex Residential (R-1) to Recreation District (R)  
*Attachments:* [01 Motion Ord 2021-28](#)  
[02 Memo 4951 HPR Rezone](#)  
[03 Ord 2021-28 and Exhibit A](#)

XI.      **NEW BUSINESS:**

**New Business First Reading**

- F      [ORD 21-32](#)      Requiring use of a face covering in certain indoor settings and providing a penalty  
*Attachments:* [01 Motion](#)  
[02 Ord 2021-32](#)
- G      [ORD 21-31](#)      Amending Title 2 “Administration” of the Sitka General Code by deleting Chapter 2.12 “City and Borough of Sitka Hospital Board”, Chapter 2.14 “Historic Trust Board” and Chapter 2.64 “Seafood Processing Economic Development Committee” and updating Chapter 2.16 “Library Commission”  
*Attachments:* [01 Motion](#)  
[02 Memo](#)  
[03 Ord 2021-31](#)
- H      [ORD 21-33](#)      Making supplemental appropriations for Fiscal Year 2022 (IT Personnel / Approval of a New Position)  
*Attachments:* [01 Motion](#)  
[02 Memo](#)  
[03 Ordinance 21-33](#)  
[04 System Support Technician job descrip](#)
- J      [ORD 21-35](#)      Making supplemental appropriations for Fiscal Year 2021 (School Bond Debt Refunding Expense)  
*Attachments:* [01 Motion Ord 21-35](#)  
[02 Memo 21-35 School Bond Refunding Expense](#)  
[03 Ord 21-35 School Bond Debt](#)

**Additional New Business Items**

- K**      [RES 21-18](#)      Supporting the development of a new public use Seaplane Base at the preferred location, north end of Japonski Island, Sitka, Alaska  
*Attachments:* [01 Motion](#)  
[02 Memo and Res 2021-18](#)  
[SPB Memo Enclosure 1, Concept Layout\\_09.01.2021](#)  
[SPB Memo Enclosure 2, Res 2018-22 Signed\\_09.20.2021](#)  
[SPB Memo Enclosure 3, Sponsor Memo\\_09.01.2021](#)
- L**      [RES 21-21](#)      Urging the United States Government to advocate for a permanent ban on tailings dams and for a temporary halt to the permitting, exploration, development, and expansion of Canadian mines along Alaska-British Columbia transboundary salmon rivers until the United States-Canada Boundary Waters Treaty of 1909 and the United Nations Declaration on the Rights of Indigenous Peoples are upheld and an international agreement on watershed protections is implemented  
*Attachments:* [01 Motion](#)  
[02 Res 2021-21](#)  
[03 The Rivers that Feed Us](#)
- M**      [21-139](#)      Discussion / Direction / Decision on directing the Municipal Administrator to enter a funding and maintenance agreement with the Birds and Benches Work Group of the Sitka Decolonizing Dialogue for the installation and upkeep of three benches in the courtyard area of Harrigan Centennial Hall  
*Attachments:* [01 Discussion Direction](#)  
[02 Assembly Memo - Peratrovich Bench](#)
- N**      [21-140](#)      Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)  
*Attachments:* [01 Motion](#)  
[02 Memo Sales tax free day 2021](#)
- O**      [21-141](#)      Consider waiving \$100 late fee penalty assessed for Siemens Industry, Inc. for the Q4 2020 sales tax filing period  
*Attachments:* [01 Motion](#)  
[02 Memos and Documentation](#)

**XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XIV. EXECUTIVE SESSION**

*Not anticipated.*

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
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