



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz
Deputy Mayor Thor Christianson,
Vice Deputy Mayor Valorie Nelson,
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, September 28, 2021

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

Sound Development LLC

[21-148](#)

Work Session: Sound Development LLC

Attachments: [SD Work Session Staff Memo & Attachments](#)
[Work Session Materials Provided by SD](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-149](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

V. CEREMONIAL MATTERS

[21-144](#)

Proclamation - Indigenous Peoples' Day

Attachments: [Proclamation Indigenous Peoples' Day](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

X. UNFINISHED BUSINESS:

- A** [ORD 21-32](#) Requiring use of a face covering in certain indoor settings and providing a penalty

Attachments: [Motion Ord 2021-32](#)
 [Ord 2021-32](#)

- B** [ORD 21-31](#) Amending Title 2 “Administration” of the Sitka General Code by deleting Chapter 2.12 “City and Borough of Sitka Hospital Board”, Chapter 2.14 “Historic Trust Board” and Chapter 2.64 “Seafood Processing Economic Development Committee” and updating Chapter 2.16 “Library Commission”

Attachments: [Motion Ord 2021-31](#)
 [02 Memo](#)
 [03 Ord 2021-31](#)

- C** [ORD 21-33](#) Making supplemental appropriations for Fiscal Year 2022 (IT Personnel / Approval of a New Position)

Attachments: [Motion Ord 2021-33](#)
 [02 Memo](#)
 [03 Ordinance 21-33](#)
 [04 System Support Technician job descrip](#)

- D** [ORD 21-34](#) Making supplemental appropriations for Fiscal Year 2021 (IT Fund Expense)

Attachments: [Motion Ord 2021-34](#)
 [02 Memo 21-34 IT Fund Expense](#)
 [03 Ord 21-34 IT Overage](#)

- E [ORD 21-35](#) Making supplemental appropriations for Fiscal Year 2021 (School Bond Debt Refunding Expense)

Attachments: [Motion Ord 2021-35](#)

[02 Memo 21-35 School Bond Refunding Expense](#)

[03 Ord 21-35 School Bond Debt](#)

XI. NEW BUSINESS:

New Business First Reading

- F [ORD 21-36](#) Making supplemental appropriations for Fiscal Year 2022 (FY2021 Open Purchase Orders)

Attachments: [Motion Ord 2021-36](#)

[Memo and Ord 2021-36](#)

Additional New Business Items

- G [21-146](#) Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund

Attachments: [Motion and Memo Administrator's recommendation of transfer to PISF CY2022](#)

- H [21-147](#) Discussion / Direction on developing options to consolidate or sunset certain boards, commissions, and committees

Attachments: [Memo Boards Commissions](#)

[Board Commission Monthly Meeting Schedule](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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