



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, November 9, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[21-167](#) Reminders, Calendars, and General Correspondence

*Attachments:* [Calendars and Reminders](#)

VI. CEREMONIAL MATTERS

[21-168](#) Proclamation Honoring Veteran's Day

*Attachments:* [Honoring Veteran's Day](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

*Not anticipated.*

VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- A**     [21-166](#)     Reappoint 1) Stephanie Hawney to a three-year term on the Health Needs and Human Services Commission, and 2) Loyd Platson to a three-year term on the Police and Fire Commission, and appoint Leslie Young to a three-year term on the Police and Fire Commission and Danielle Pensley to a three-year term on the Historic Preservation Commission

**Attachments:** [Motion](#)

[Hawney Health Needs and Human Services Application](#)

[Platson Police and Fire Application](#)

[Young Police and Fire Application](#)

[Pensley Historic Preservation Commission Application](#)

**XI. UNFINISHED BUSINESS:**

- B**     [ORD 21-15S](#)     Amending Title 13 "Port and Harbors" of the Sitka General Code by updating Chapter 13.10 "Float Regulations" (boat launch ramp parking at Sealing Cove/Crescent Harbor)

**Attachments:** [01 Motion](#)

[02 Memo Sealing Cove trailer parking lot Substitute Ordinance 10.20.21](#)

[03 Ord 2021-15S](#)

[04 9-8-21 PH meeting minutes](#)

[05 PFC092221](#)

[06 Previous memo, ord, and meeting minutes](#)

[Sealing Cove trailer parking diagram](#)

- C**     [ORD 21-38](#)     Amending the tidelands lease between the City and Borough of Sitka and Sitka Sound Science Center by adding tidelands adjacent to 834 Lincoln Street to the lease area and adjusting the lease rent

**Attachments:** [01 Motion](#)

[02 Assembly Memo SSSC Tidelands Lease Amendment](#)

[03 Ord 21-38](#)

[04 First Amendment to Lease Agreement between CBS and SSSC](#)

[05 SSSC Tidelands Lease Amendment Supporting Documents](#)

- D     [ORD 21-39](#)     Making supplemental appropriations for Fiscal Year 2022 (Solid Waste Compactor)  
                          Attachments: [01 Motion Ord 21-39](#)  
  [02 Transfer Station Compactor Assembly Memo 08.13.2021](#)  
  [03 Ord 21-39](#)
- E     [ORD 21-40](#)     Authorizing the lease of Tract A, ATS 1327 and a Portion of Tract B, ATS 1327, municipal tidelands seaward of 1406 Sawmill Creek Road to Sharon Williamson and Lisa Williamson  
                          Attachments: [01 Motion](#)  
  [02 Assembly Memo Williamson Tidelands Lease](#)  
  [03 Ord 21-40](#)  
  [04 Tidelands Lease Agreement CBS & Williamson](#)  
  [05 Williamson Tidelands Lease Supporting Documents](#)

XII.     **NEW BUSINESS:**

- F     [21-169](#)     Approve the hire offer for Valarie Ruff as Human Resources Director as recommended by the Municipal Administrator  
                          Attachments: [Motion HR Director](#)  
  [Valarie Ruff HR Director](#)

**New Business First Reading**

**Additional New Business Items**

XIII.    **PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

XIV.    **REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

XV.    **EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Jessica Earnshaw, Acting-Municipal Clerk  
Publish: November 5*