



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, April 11, 2023

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-052](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Service Awards](#)

[HCH Quarterly Report 2](#)

[Public Works Quarterly Report](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [23-051](#)     Approve the minutes of the March 23 and March 28 Assembly meetings

**Attachments:**   [01 Consent and Minutes](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**XI. UNFINISHED BUSINESS:**

- B**     [ORD 23-04](#)     Authorizing a property tax exemption for the Sitka Historical Society, Inc. in the leased premises at Harrigan Centennial Hall

**Attachments:**   [01 Motion Ord 2023-04](#)

[02 Ord 2023-04](#)

**XII. NEW BUSINESS:****New Business First Reading**

- C**     [ORD 23-05](#)     Amending Title 2 “Administration,” Chapter 2.40 “Elections” of the Sitka General Code by updating Section 2.40.095 “Candidate Biographical Information” and repealing and replacing Sections 2.40.190-230 “VI. Absentee or Advanced Balloting”

**Attachments:**   [01 Motion Ord 2023-05](#)

[02 Memo](#)

**Additional New Business Items**

- D**     [23-053](#)     Consideration of a request filed by Ronald Dick to waive his failure to timely file his application for the Senior Citizen Property Tax Exemption and authorize the assessor to accept the application as if timely filed (possible executive session)

**Attachments:**   [Motion](#)

[SGC 4.12.025](#)

[Memo Ronald Dick Senior Exemption](#)

- E**      [RES 23-15](#)      Authorizing the Municipal Administrator to apply for and execute a grant for the Community Transportation Program with the Alaska Department of Transportation and Public Facilities (ADOT&PF) for the Katlian Avenue Paving and Improvements Project  
*Attachments:* [01 Motion Sheet](#)  
[02 Assembly Memo Res DOT CTP Katlian grant](#)
- F**      [RES 23-13](#)      Authorizing the Municipal Administrator to apply for a Denali Commission Grant under the Housing Program Area for \$300,000 for the Housing Land Feasibility Study  
*Attachments:* [01 Motion](#)  
[02 Assembly Memo Denali Commission Housing Grant for Housing Land Feasit](#)
- G**      [RES 23-14](#)      Authorizing the Municipal Administrator to apply for a Denali Commission Grant under the Infrastructure Fund Program Area for \$1,099,165 for purchase of a 150-ton haul out lift for the Gary Paxton Industrial Park (GPIP) Haul Out Project  
*Attachments:* [01 Motion Sheet](#)  
[02 Assembly Memo Denali Commission Infrastructure Grant for GPIP Haul Out](#)
- H**      [RES 23-12](#)      Authorizing the Municipal Administrator to apply for a Maritime Administration Department of Transportation Port Infrastructure Development Program (PIDP) Grant for \$4,711,399 with a 20% match commitment to support the Eliason Harbor Electrical System Replacement Project  
*Attachments:* [01 Motion Sheet](#)  
[02 Assembly Memo PIDP Grant Eliason](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: April 7*