



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Chris Ystad,
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, June 13, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-079](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Clerk Quarterly Report](#)

[IT-Qtr-Report 6-13-23](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [23-074](#) Approve the minutes of the May 9 and May 23 Assembly meetings
Attachments: [Consent and Minutes](#)
- B** [RES 23-22](#) Setting the millage rates for the fiscal year July 1, 2023 through June 30, 2024
Attachments: [Motion Memo Res](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [23-075](#) Appoint Rachel Worthey to an unexpired term on the Health Needs and Human Services Commission and a three-year term on the Library Commission
Attachments: [Motion and applications](#)

XI. UNFINISHED BUSINESS:

- D** [23-065](#) (Postponed from 5/9 meeting) Board of Adjustment: Consideration of an appeal filed by Youth Advocates of Sitka for the Planning Commission's denial of a conditional use permit for a quasi-institutional group residence at 3411 Halibut Point Road
Attachments: [Procedure and Detailed Motions](#)
[Legal opinion re CUP Appeal](#)
[CBS Submittal](#)
[YAS Submittal](#)
- E** [ORD 23-09S](#) Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by updating Chapter 6.16 "Sales on Public Property (substitute ordinance - 1st reading)
Attachments: [Motion Ord 2023-09S](#)
[Substitute Ord 2023-09S](#)
[Previous Version Ord 2023-09](#)
- F** [ORD 23-10](#) Making supplemental appropriations for fiscal year 2023 (E-911 Funds - Mud Bay Repeater)
Attachments: [Motion Ord 2023-10](#)
[Memo Mud Bay](#)
[Ord 2023-10](#)

- G** [ORD 23-11](#) Authorizing the lease of Sitka Marine Service Center to Seafood Producers Cooperative, a 8,400 square feet portion of Alaska Tidelands Survey No. 15

Attachments: [Motion Ord 2023-11](#)

[02 Memo MSC Lease - 2023.](#)

[03 ORD 2023-11 MSC SPC](#)

[04 MSC RFP - 2022.](#)

[05 SPC proposal Rental of MSC 2.2.2023](#)

[06 Scoresheet MSC Rental committee scores.](#)

[07 2023 MSC lease CBS SPC 5.18.23](#)

[08 SPC General Terms and Conditions - MSC Cold Storage](#)

- H** [ORD 23-12](#) Authorizing the lease of Sitka Marine Service Center to North Pacific Seafoods, Inc., a 8,400 square feet portion of Alaska Tidelands Survey No. 15

Attachments: [Motion Ord 2023-12](#)

[02 Memo MSC Lease - 2023](#)

[03 ORD 2023-12 MSC NPS](#)

[04 MSC RFP - 2022](#)

[05 NPS proposal Rental of MSC 2.2.23](#)

[06 Scoresheet MSC Rental committee scores](#)

[07 2023 MSC lease CBS NPS 5.18.23](#)

[08 NSPI General Terms and Conditions - MSC Cold Storage](#)

XII. NEW BUSINESS:

- I** [RES 23-23](#) Affirming the month of June as Pride Month in honor of the LGBTQIA+ community

Attachments: [Motion and Res 2023-23](#)

- J** [23-078](#) Consideration and award of the request for proposals submitted for the available funds in the Fisheries Enhancement Fund

Attachments: [01 Motion](#)

[02 Memo](#)

[03 FY23 Requests](#)

[04 RFP Advertisement](#)

[05 ALFA Application 2023](#)

[06 SSSC Application 2023](#)

[07 ORD 2006-38](#)

[08 Previous Amounts Awarded](#)

- K [23-076](#) Authorize the Municipal Administrator to apply to the Alaska Department of Health's Healthy & Equitable Communities Round 2 Funding for the purchase and shipping of a 2022/2023 Ford E-Transit-350 van

Attachments: [Motion and Memo](#)

- L [23-077](#) Authorize the Municipal Administrator to submit a letter of intent to the US Department of Energy Grid Deployment Office Section 247: Maintaining and Enhancing Hydroelectricity Incentive Program for funding to support Phase 2 and 3 of the Green Lake Rehabilitation Project

Attachments: [Motion and Memo](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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