



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, October 10, 2023

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-131](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars and Reminders](#)

[Governor Dunleavy Proclamation](#)

[HCH Quarterly Report 2023 \(Jul 1-Sept 30\)](#)

[2023 June - PW Assembly Update Report](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[23-130](#) Sitka Sound Science Center - summer programs facilitated by SSSC and CBS Parks and Recreation

Attachments: [SSSC Special Report](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [23-124](#)     Approve the minutes of the September 12 and September 26 Assembly meetings

**Attachments:** [Consent and Minutes](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*See Item E*

**XI. UNFINISHED BUSINESS:**

- B**     [23-125](#)     Approve the Municipal Clerk's Certificate of Election

**Attachments:** [Motion and Certification](#)

- C**     [23-126](#)     Recognize outgoing Assembly Member(s) - followed by a short recess

**Attachments:** [Recognition Duncan](#)

**XII. NEW BUSINESS:**

- D**     [23-127](#)     Oath of Office - Newly Elected Officials

**Attachments:** [Oath Carlson](#)

[Oath Pike](#)

[Oath Saline](#)

- E**      [23-129](#)      Reappoint 1) Gail Roderick to a three-year term on the Police and Fire Commission, 2) Carin Adickes to a three-year term on the Animal Hearing Board, and appoint 1) Justin Peeler to an unexpired term on the Port and Harbors Commission and 2) Adam Horton to a three-year term on the Local Emergency Planning Committee in Category 2 (Law Enforcement, Civil Defense, Fire Fighting, First Aid, Local Environmental/Hospital, and Transportation Personnel)

**Attachments:** [Motion](#)  
[Roderick Police](#)  
[Adickes Animal Hearing](#)  
[Peeler Port and Harbors](#)  
[Horton LEPC](#)

- F**      [ORD 23-21](#)      Authorizing the purchase by the City and Borough of Sitka (CBS) of Lot 4, Block 4, of the Gary Paxton Industrial Park, pursuant to the affirmative covenant of right to purchase contained in the quitclaim deed recorded 8/15/2022, and making supplemental appropriation for fiscal year 2024 for said purchase (purchase of 4690 Sawmill Creek Road property by CBS)

**Attachments:** [Motion Ord 2023-21](#)  
[Assembly Memo - Sayak Intent to Sell](#)  
[Ord 2023-21](#)

- G**      [23-128](#)      Assignments: Deputy Mayor, Vice-Deputy Mayor, and Assembly Liaisons

**Attachments:** [Appoint Deputy and Vice Deputy Mayor 2023](#)  
[Liaisons](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: October 6*